

## **APPLICATION FOR ENROLMENT**

# This form is to be completed in conjunction with the Notes Booklet. When completing this form, please PRINT CLEARLY in blue or black pen.

Name of School:	School Suburb:
Please circle the Year Level and indicate the Year for	which the enrolment is required.
Prep Yr 1 Yr 2 Yr 3 Yr 4 Yr 5 Y	r 6   Yr 7   Yr 8   Yr 9   Yr 10   Yr 11   Yr 12
Start Date: DD/MM/YYYY St	udent's current Year Level is: Yr or Not Applicable
STUDENT IN	IFORMATION
Section 1: Student Personal Details A legible copy of the student's Birth Certificate (and Change of	f Name Certificate, if applicable) must be attached.
Legal Surname:	Preferred Surname: (to be used only with Principal's approval)
Legal First Name:	Preferred First Name: (If different from Legal First Name)
Other Given Name(s):	Date of Birth:
BCE Student Id: (If known):  S	Gender*:  Male Female
Section 2: Student Cultural Background	
Country of Birth*: In which country was the student born?  Australia	First Language Spoken: What is the language that the student identifies, or remembers, as being the first language, which he/she could understand to the extent of being able to conduct a conversation?
Other (Please specify)	☐ English ☐ Other (Please specify)
Indigenous Status*: Is the student of Aboriginal or Torres Strait Islander origin?  No	Main Language Spoken at Home*:  Does the student speak a language other than English at home? If more than one language, indicate the one that is spoken most often.
<ul><li>☐ Yes, Aboriginal</li><li>☐ Yes, Torres Strait Islander</li><li>☐ Yes, Both Aboriginal and Torres Strait Islander</li></ul>	<ul><li>No, English Only</li><li>Yes, Other (Please specify)</li></ul>
	Other Language Spoken at Home:  Does the student speak another language other than English at home and other than the Main Language Spoken at Home as indicated above?
	☐ No ☐ Yes, Other (Please specify)

Section 3: Stude	ent Citize	nship					
Country of Citizens In which country does the		ntly hold citizenship?	?				
				nt was born in Australi tizenship documenta			n in Australia or
Procee	d to Section	5: Current/Previous	s Schoolin	g			
Other Country (	Please specif	ý)					
		4: International Det					
Section 4: Stude Complete this section for s	students who	are NOT Australian	Citizens.				
A legible copy of the must be attached (He						lealth Care doo	cumentation
Country of Passpor	t Issue:			Date of Entr	y to Aust	tralia:	
				DD/M	M / Y	YYY	
Visa Sub-Class Nur	nber:	<b>`</b>		Health Care	Number:	<u> </u>	
Visa Expiry Date:		_		Health Care			
DD/MM/Y	YYY			DD/M	I IVI / Y	YYY	
Section 5: Stude							
Provide details of any edu	cational envir	onment which the sti	udent curre	ntly attends or has pre	eviously atte	nded.	
Legible copies of any	/ Transfer	Documentation	should b	oe attached (if appli	cable).		
School Name		Suburb/Town	State	Contact Number (if known)	Year Level(s)	Attended From (Date)	Attended To (Date)
						DD/MM/YY	DD / MM / YY
						DD / MM / YY	DD/MM/YY
						DD/MM/YY	DD / MM / YY
If more space is required,	please attach	a separate page.			ļ	-	
Section 6: Stude	nt Religi	ious Backgro	ound				^-
Section 6: Student Catholic Student Cath	_	ious Backgro	ound				
	olic? □A	•	the stude	ent's <b>Baptismal Co</b> ovided below	ertificate	is attached and	details of any
Is the Student Catho	olic ?  A Sacra	legible copy of t	the stude		ertificate	is attached and	details of any
Sthe Student Catho	olic ?  A Sacra er Religion ( d:	legible copy of toments Receive	the stude <b>d</b> are pro			is attached and	
Sacraments Receive	olic ?  A Sacra er Religion ( d:  Date Rec	legible copy of toments Received (Please specify)	the stude <b>d</b> are pro	ovided below	s		
Sacraments Receive  □ Baptism	olic ?  A Sacra er Religion (d:  Date Reco	legible copy of to the copy of	the stude d are pro	ovided below	s	Suburb	

# RELATED PERSONS' INFORMATION

Parent/Legal Guardian/Caregiver 1	Parent/Legal Guardian/Caregiver 2
∟egal Surname:	Legal Surname:
Legal First Name:	Legal First Name:
Other Given Name(s):	Other Given Name(s):
Preferred Surname: (If different from Legal Surname)	Preferred Surname: (If different from Legal Surname)
Preferred First Name: (If different from Legal First Name)	Preferred First Name: (If different from Legal First Name)
Fitle:   Mr	
Gender:  Male Female	Gender:  Male Female
Date of Birth: DD/MM/YYYY	Date of Birth: DD/MM/YYYY
Section 8: Related Persons' Cultural Backgro	
Section 8: Related Persons' Cultural Backgro	ound
Section 8: Related Persons' Cultural Backgro Parent/Legal Guardian/Caregiver 1 Country of Birth: Where was this person born?  Australia	Parent/Legal Guardian/Caregiver 2  Country of Birth: Where was this person born?  Australia
Parent/Legal Guardian/Caregiver 1  Country of Birth: Where was this person born?  Australia  Other (Please specify)  Country of Passport Issue:	Parent/Legal Guardian/Caregiver 2  Country of Birth: Where was this person born? Australia Other (Please specify)  Country of Passport Issue: If not eligible for an Australian passport.  Main Language Spoken at Home*: Does the parent/caregiver speak a language other than English a
Parent/Legal Guardian/Caregiver 1  Country of Birth: Where was this person born? Australia Other (Please specify)  Country of Passport Issue: In not eligible for an Australian passport.  Main Language Spoken at Home*: Does the parent/caregiver speak a language other than English at nome? If more than one language, indicate the one that is spoken most often.  No, English Only	Parent/Legal Guardian/Caregiver 2  Country of Birth: Where was this person born? Australia Other (Please specify)  Country of Passport Issue: If not eligible for an Australian passport.  Main Language Spoken at Home*: Does the parent/caregiver speak a language other than English a home? If more than one language, indicate the one that is spoke most often. No, English Only
Parent/Legal Guardian/Caregiver 1  Country of Birth: Where was this person born? Australia Other (Please specify)  Country of Passport Issue: In not eligible for an Australian passport.  Main Language Spoken at Home*: Does the parent/caregiver speak a language other than English at home? If more than one language, indicate the one that is spoken most often.  No, English Only Yes, Other (Please specify)  Other Language Spoken at Home: Does the parent/caregiver speak another language other than English at home and other than the Main Language Spoken at Home as indicated previously? No	Country of Birth: Where was this person born? Australia Other (Please specify)  Country of Passport Issue: If not eligible for an Australian passport.  Main Language Spoken at Home*: Does the parent/caregiver speak a language other than English a home? If more than one language, indicate the one that is spoke most often. No, English Only Yes, Other (Please specify)  Other Language Spoken at Home: Does the parent/caregiver speak another language other than English at home and other than the Main Language Spoken at Home as indicated previously? No

## **Section 9: Related Persons' General Information**

### Parent/Legal Guardian/Caregiver 1

#### **Occupation Group\*:**

What is the occupation group of the parent/caregiver?

Select the appropriate parental occupation group number from the attached list in **Appendix 1** in the Notes Booklet, and write the number in the box at right.

- If the person is not currently in paid work but has had a
  job in the last 12 months or has retired in the last 12
  months, use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above.

#### **Highest School Level\*:**

What is the highest year of primary or secondary school the parent/caregiver has completed?

For persons who have never attended school, mark "Year 9 or equivalent or below".

Year 12 or equivalent
☐ Year 11 or equivalent
☐ Year 10 or equivalent
☐ Year 9 or equivalent or below

#### **Highest Qualification Level\*:**

What is the level of the highest qualification the parent/caregiver has completed?

Ш	Bachelor degree or above
	Advanced diploma/Diploma
	Certificate I to IV (including trade certificate)
	No non-school qualification

### Occupation:

Describe the type of work, if any, which the parent/caregiver undertakes. (eg plumber, fire fighter, shop assistant, homemaker, nurse, pensioner, student)

#### Workplace:

Provide the name of the parent/caregiver's workplace. (eg Brisbane City Council, Mater Hospital, Coles)

#### Talents:

Indicate any special talents the parent/caregiver possesses which may be of benefit to the school community.

may be or benefit to the school community.
Interests: Indicate any special interests the parent/caregiver possesses
which may be of benefit to the school community.

#### ........................

Parent/Legal Guardian/Caregiver 2

### **Occupation Group\*:**

What is the occupation group of the parent/caregiver?

Select the appropriate parental occupation group number from the attached list in **Appendix 1** in the Notes Booklet, and write the number in the box at right.



- If the person is not currently in paid work but has had a
  job in the last 12 months or has retired in the last 12
  months, use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above.

#### **Highest School Level\*:**

What is the highest year of primary or secondary school the parent/caregiver has completed?

For persons who have never attended school, mark "Year 9 or equivalent or below".

equiva	lient or below".
	Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent Year 9 or equivalent or below
What	est Qualification Level*: is the level of the highest qualification the t/caregiver has completed?
	Bachelor degree or above Advanced diploma/Diploma Certificate I to IV (including trade certificate) No non-school qualification
Descri undert	upation: be the type of work, if any, which the parent/caregiver akes. (eg plumber, fire fighter, shop assistant, homemaker pensioner, student)
Provid	<b>xplace:</b> e the name of the parent/caregiver's workplace. (eg ne City Council, Mater Hospital, Coles)
	nts: te any special talents the parent/caregiver possesses whice e of benefit to the school community.
	ests: te any special interests the parent/caregiver possesses may be of benefit to the school community.

### Section 10: Related Persons' Address Information Parent/Legal Guardian/Caregiver 1 Parent/Legal Guardian/Caregiver 2 **Residential Address Details Residential Address Details** ☐ Same as Parent/Legal Guardian/Caregiver1 **Street Address:** Street Address: Suburb/Town: Suburb/Town: State: Postcode: State: Postcode: Country (if not Australia): Country (if not Australia): Postal/Correspondence Address Details Postal/Correspondence Address Details ☐ Same as Residential address ☐ Same as Residential address **Postal Address:** Postal Address: Suburb/Town: Suburb/Town: State: Postcode: State: Postcode: Country (If not Australia): Country (If not Australia): Residential (Alternative) Address Details Residential (Alternative) Address Details (If required) (If required) **Street Address:** Street Address: Suburb/Town: Suburb/Town: State: Postcode: State: Postcode: Country (if not Australia): Country (if not Australia):

#### Section 11: Related Persons' Contact Information Parent/Legal Guardian/Caregiver 1 Parent/Legal Guardian/Caregiver 2 Order Silent Order Silent **Contact Method Type Contact Method Type** Indicate best Is this Indicate best Is this contact order number contact order number for this silent? for this silent? person. person. **Home Telephone Number: Home Telephone Number: Mobile Telephone Number: Mobile Telephone Number: Email Address: Email Address: Work Telephone Number:** Work Telephone Number: **Work Mobile Telephone Number:** Work Mobile Telephone Number: Work Email Address: Work Email Address: Comments: Comments: Section 12: Related Persons' Relationship to the Student Parent/Legal Guardian/Caregiver 1 Parent/Legal Guardian/Caregiver 2 What is the relationship of this person to the What is the relationship of this person to the student? (Tick one (1) only) student? (Tick one (1) only) ■ Mother ☐ Home Stay Sister ☐ Home Stay Sister Mother ☐ Father ☐ Home Stay Brother □ Father ☐ Home Stay Brother ☐ Step Mother ☐ Aunt ☐ Step Mother Aunt ☐ Uncle Step Father ☐ Uncle ☐ Niece ☐ Foster Mother □ Niece ☐ Foster Mother □ Foster Father ■ Nephew ☐ Foster Father Nephew ☐ Grandmother Cousin ☐ Grandmother ☐ Cousin ☐ Grandfather ☐ Friend Friend ☐ Grandfather ☐ Home Stay Parent Doctor ☐ Home Stay Parent □ Doctor ☐ Sister ☐ Sister Dentist ☐ Dentist □ Brother Legal Guardian (for Dept. of ☐ Brother Legal Guardian (for Dept. of Communities only) Communities only) ☐ Half Sister ☐ Care Provider ☐ Care Provider ☐ Half Brother ☐ Counsellor/Social Worker ☐ Half Brother ☐ Counsellor/Social Worker ☐ Step Sister ☐ Agent Step Sister ☐ Agent ☐ Reg. Exchange Org Step Brother Reg. Exchange Org ☐ Step Brother ☐ Foster Sister ☐ Foster Sister ☐ Foster Brother ☐ Foster Brother

#### Section 12: Related Persons' Relationship to the Student (continued...) Parent/Legal Guardian/Caregiver 1 Parent/Legal Guardian/Caregiver 2 Does this person perform any of the following Does this person perform any of the following roles in regards to the student? roles in regards to the student? **Emergency Contact: Emergency Contact:** Yes. Circle the priority in which this person is to Yes. Circle the priority in which this person is to be contacted in relation to other persons who be contacted in relation to other persons who could be contacted in the case of an emergency. could be contacted in the case of an emergency. 1<sup>st</sup> 2<sup>nd</sup> 1<sup>st</sup> 2<sup>nd</sup> ☐ No □ No Legal Guardian: Legal Guardian: If this person is not a birth or adoptive parent, then legal If this person is not a birth or adoptive parent, then legal documentation must be attached. documentation must be attached. Yes Yes □ No □ No Caregiver: Caregiver: A person who has responsibility for the general wellbeing of a A person who has responsibility for the general wellbeing of a student on a day-to-day basis. student on a day-to-day basis. ☐ Yes ☐ Yes ☐ No □ No **Main Contact: Main Contact:** A student must have one (1) main contact. A student must have one (1) main contact. Yes Yes □ No □ No Is this person to receive any of the following Is this person to receive any of the following forms of Communication? forms of Communication? Report Cards/Progress Reports: Yes □ No ☐ No Yes No **Newsletters:** ☐ Yes No **Newsletters:** Invitations: Invitations: ☐ No l | Yes No Yes **School Portal Access:** Yes □ No **School Portal Access:** ☐ Yes □ No Does this person reside with the student? Does this person reside with the student? ☐ Yes ☐ Yes ☐ No □ No Does this person require the assistance of an Does this person require the assistance of an

interpreter?

Yes

□ No

interpreter?

☐ Yes

□ No

# **ADDITIONAL STUDENT INFORMATION**

Residential Address Details			Residential (Alternative)	Details (If required)	
☐ Same as Parent\Legal Guardian\Care	egiver1		☐ Same as Parent\Legal Guard	ian\Caregiver1	
☐ Same as Parent\Legal Guardian\Care	egiver2		☐ Same as Parent\Legal Guardian\Caregiver2		
Street Address:			Street Address:		
Suburb/Town:	Suburb/Town: Suburb/Town:		Suburb/Town:		
State: Postcod	le:		State: Po	ostcode:	
Country (If not Australia):			Country (If not Australia):		
Nation 44 Ottobart Conta		-1!			
Section 14: Student Conta	act Informa	ation			
	act Informa	ation Silent	Contact Mathed Type	Order	Silen
	Order Indicate best contact order	Silent Is this number	Contact Method Type (If required)	Indicate best contact order	Is this numbe
Contact Method Type	Order Indicate best	Silent Is this	(If required)	Indicate best contact order for the	Is this numbe
Contact Method Type	Order Indicate best contact order for the	Silent Is this number		Indicate best contact order for the	Is this numbe
Contact Method Type	Order Indicate best contact order for the	Silent Is this number	(If required)	Indicate best contact order for the	Is this numbe
Contact Method Type  Home Telephone Number:	Order Indicate best contact order for the	Silent Is this number	(If required)  Home (Alternative) Numb	Indicate best contact order for the	Is this numbe
Contact Method Type  Home Telephone Number:	Order Indicate best contact order for the	Silent Is this number	(If required)  Home (Alternative) Numb	Indicate best contact order for the	Silen: Is this numbe silent?

Section 15: Student N	ledical Informat	tion	
Does the student have a r	medical condition o	of which the school	should be aware?
<ul><li>☐ Yes. Provide details b</li><li>☐ No. Proceed to Sect</li></ul>		ecialist Assessmen	ts
Condition	Requires Medication <sup>#</sup>	Has Medical Action Plan <sup>#</sup>	Brief Description of Condition and Treatment
Allergy	☐ Yes ☐ No	☐ Yes ☐ No	
☐ Anaphylaxis	☐ Yes ☐ No	☐ Yes ☐ No	
☐ Asthma	☐ Yes ☐ No	☐ Yes ☐ No	
☐ Diabetes Mellitus Type 1	☐ Yes ☐ No	☐ Yes ☐ No	
☐ Epilepsy	☐ Yes ☐ No	☐ Yes ☐ No	
☐ Febrile Convulsions	☐ Yes ☐ No	☐ Yes ☐ No	
Other (Please specify)	☐ Yes ☐ No	☐ Yes ☐ No	
file.			
be aware? (eg an assessment	recent allied health by a speech pathologist, elow and ensure a le ched.	or medical specialist, behavioural psychologist, egible copy of any rel	st assessments of which the school should orthopaedic specialist, paediatrician etc.)  evant health or medical assessment

Section 17: Educationa	I Support Information		
Does the student have any	educational support requirements	of which the school sh	ould be aware?
☐ Yes. Respond to the que	estions below.		
□ No. Proceed to Section	n 18: Legal Information		
Describe any physical, social, and / or participation in school	emotional, and/or learning needs of t l.	the student which may im	npact on duty of care
Has the student been diagnos	sed with a disability? If so, provide de	etails.	
	by an educational sector in Queensl land or Catholic Education)? If so, μ		ducation and Training,
If the student is from interstate	e or overseas, describe the education	nal support provided.	
Section 18: Legal Infor			
Is the student in Care of the Yes No	• State ?		
Yes. Provide details belo	concerning the student of which the ow and ensure a legible copy of any in 19: Sibling Information		
Туре	Legal First Name and Surname of the person for whom the document is issued	Effective From (Date)	Effective To (Date)
☐ Parenting Order		DD/MM/YY	DD/MM/YY
☐ Parenting Agreement		DD/MM/YY	DD/MM/YY
☐ Domestic Violence Order		DD/MM/YY	DD/MM/YY
Apprehended Violence Order		DD/MM/YY	DD/MM/YY
☐ Child Protection Order		DD/MM/YY	DD/MM/YY
Other Caring Arrangement (Please specify)		DD / MM / YY	DD/MM/YY
Legal Guardianship Documentation		DD/MM/YY	DD/MM/YY

Section 19: Sibling	Information			
(a) Does the student ha  Yes. Provide details  No. Proceed to Se	-		ending a BCE school	?
	Sibling 1	Sibling 2	Sibling 3	Sibling 4
Legal Surname	Sibility I	Sibiling 2	Sibility 3	Sibility 4
Preferred Surname				
Legal First Name				
Relationship to Student				
Date of Birth	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY
School Name				
Class				
House				
Resides with Student?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Section 20: Additions there any other inform	mation which you bel	ieve may assist with t	his application for en	rolment?
Yes. Provide details				
☐ No. Proceed to Ch	NECK LIST			

CHECK LIST  Please complete <u>before</u> submitting the Application for Enrolment form  Note that original documents will need to be sighted to finalise enrolment confirmation.											
						Docum	nents provided:				
							Birth Certificate	☐ Yes	☐ No		
	Australian Citizenship Documentation	☐ Yes	☐ No	☐ Not Applicable							
	Current Visa	☐ Yes	☐ No	☐ Not Applicable							
	Current Passport	☐ Yes	☐ No	☐ Not Applicable							
	Health Care Documentation	☐ Yes	☐ No	☐ Not Applicable							
	Current/Previous School Transfer Form	☐ Yes	☐ No	☐ Not Applicable							
	Baptism Certificate	☐ Yes	☐ No	☐ Not Applicable							
	Health or Medical Assessment Reports	☐ Yes	☐ No	☐ Not Applicable							
	Legal Documentation	☐ Yes	□No	☐ Not Applicable							
					_						
Sigr	nature(s)										
l decla	re that:										
•	I have completed this form in conjunction wit	th the Enrolme	ent Notes	Booklet which includes the BCE							
	Collection Notice Form										
•	The information provided in this form is comp	plete and is a	full and fra	ank disclosure of information pertinent							
	to the student seeking enrolment										
l unde	rstand that:										
•	I have an obligation to inform the school of a	ny change to	the inform	nation provided in this form that may							
	affect this Application for Enrolment										
•	Should this Application for Enrolment be suc		_								
	relevant, current information about the stude	nt for the peri	od of enro	elment at the school							
SIGNA	ATURE of Parent or Legal Guardian	SIGI	NATURE	of Parent or Legal Guardian							
PRINT	NAME of Parent or Legal Guardian	PRII	NT NAME	of Parent or Legal Guardian							
	Tin una en la contra la cogar e darianan			Terrarenter Zogar Oddraidir							
RELATIONSHIP to Student			RELATIONSHIP to Student								
DATE	SIGNED	DAT	E SIGNE	D							
D D / M M / Y Y Y											