

OUR LADY OF MOUNT CARMEL PRIMARY SCHOOL
By Prayer and Action we Follow Christ

Minutes of Parents and Friends Association Meeting
9 August 2012

Meeting Opened: 7:40pm

Present: Laura Palmer, Emma Box, Simone Holmes, Kim Broadfoot, Kate Thurecht, Peter Delaney, Jenny Kemp, Kellie Tesolin, Russell Moran. Ian Eberhardt, Tracy Laidlaw.

Apologies: Lucy Siebert, Angela Ransom, Paula Lammey, Robert Piunti, Maria Becconsall, Shalini Mathews.

Minutes of Last Meeting:

Minutes accepted from last meeting held 10 July 2012.

Correspondence:

Inward

- Letter from the Lord Mayor's Office inviting us to register for the their 2013 Walk to School Program;
- Email from Paula Lammey proposing the school adopt Neoprene Visors for certain sports;
- Letter from Ian Kaye MP inviting the P&F to attend a Grants Forum on 16 August 2012.

Outwards

- Email to Catholic Education on behalf of the P&F Executive thanking them for the Invitation to the Catholic Education Week Dinner.

Reports:

President's Report

Presented at the Meeting. Report attached.

Kim advised that our SunSmart Grant application was successful. The School will receive \$1,122.50, half of the amount required to install sun shades in the Prep area.

A resolution was put forward that the remainder of the quote for the supply and installation of the Prep sun shades, \$1,122.50, be paid from P&F funds. This motion was moved by Kim Broadfoot and seconded by Russell Moran. Vote taken, resolution unanimously upheld.

Kim advised that the revised quote for the Sacred Space from John McCahon, received at the July P&F Meeting, had been reviewed. She noted that it was well below the original quote. It was agreed that this quote be accepted and that a working bee be scheduled prior to the September holidays to clear and tidy the area. Work on the Sacred Space is scheduled to commence over the September holidays.

Treasurer's Report

Report deferred until the September meeting.

Principal's Report

Presented at the Meeting. Report attached.

With reference to the Principal's Report, the P&F agreed with the following (unanimously):

- That if approved by the School Board, commencing next year the uniform for Prep students would no longer include brown school shoes and brown socks. Prep students would wear white sports shoes and socks only;
- That students be given the option of wearing MTC house shirts on Fridays instead of sports uniform tops;
- The proposed optional use of Neoprene MTC Sports visors at specified MTC sports events. Supply of these hats is to be investigated further by Paula Lammey.

Business Arising from Previous Meeting

Year 7 Graduation Costs

Parents of current year 6 and 7 students have been contacted with the proposal that funding arrangements for this event be changed. It was proposed that year 7 parents pay a specified amount per child to cover costs of the graduation function. Year 6 students and parents would continue to organise the event and serve at it but would no longer be involved in funding it. This year will be the transition year funded by the P&F. The P&F have proposed an amount up to \$20 per student. The parents in years 6 & 7 are happy with this new arrangement. Options for collection of this money are still to be investigated and finalised.

Fete Update

Both Peter and Kim thanked Tracy Laidlaw for her enormous effort organising and overseeing the Fete.

Tracy provided the following fete update:

- The fete debrief meeting is scheduled for Wednesday 22 August at 7:30pm
- Evaluation forms have been sent to conveners and will be going to families shortly
- the fete layout is improving each year. Other than the ramp going down to the shed during the morning performances, there were no major bottlenecks. the issue with the ramp will be investigated.
- placement of the bar/BBQ & band on the oval worked well
- it will be queried if sporting clinics are necessary next year
- more bins and toilets are needed

Ian Eberhardt noted that there is a trailer, purchased by the P&F many years ago, which is used to store tents. The trailer is very heavy and deteriorating. The school currently pays registration for it and it is never used. He proposed that the trailer be sold and that the three storage sheds be cleaned out, sheeted and pallet racking installed. The sheds could then be used to store the tents and various other sporting equipment. This would also have the added advantage that the equipment would be more accessible. Ian would investigate a road worth certificate for the trailer in preparation for its sale. It was suggested that the Sacred Space working bee also include cleaning out the sheds. Ian kindly agreed to coordinate selling the trailer and revamping the sheds.

Working Bee

The working bee held in July was a huge success. Next time it would be more efficient if there were Mini Skips thereby eliminating trips to the dump.

It was proposed that the Sacred Space Working Bee be the weekend of Week 10 (15th/16th September). Peter will look into this.

General Business

Touch Football

John Bates is looking into formation of MTC teams to train on the oval and compete against external teams.

Bycroft Oval Gate

The latch on the small pedestrian gate at The Crescent entrance to the oval is broken. A hardier 'commercial' latch needs to be installed and the gate needs to be self closing like a pool gate. John to look into this.

School Pride (Rubbish)

Kate noted that the School looks great after the working bee. She proposed the students have certain areas they are responsible for within the school which they keep tidy. Prizes could be awarded at Assembly to the student groups with the neatest areas. Peter said that John Bates had also mentioned this and proposed it be included in the pastoral care program. When collecting rubbish it was noted that teachers would need to be mindful of students with allergies.

Classroom Cooling

Russell has received a quote from VAE Group for the preparation of a **feasibility study** on classroom cooling options. The quote is approximately \$21,000 (excluding preparations of drawings if they can not be located). The Study will include discussion of a range of cooling strategies (not just air conditioning). The Study will include investigation of:

- heat load
- plant options including viability of a chiller system
- shading (awnings etc) & insulation
- review of current electrical supply and required updating
- maintenance costs

The Study will be sequenced.

He is still waiting on a further two quotes.

Cookbooks

Jenny advised that they have covered costs of the cookbook but still have 460 to sell. They are approaching the sponsors in the cookbook to sell them. The cookbook isn't dated. Any ideas on promoting and selling the remainder would be appreciated. They are available at the Office and will be marketed at all future School functions.

House Sports Shirts

There are still house sports shirts left over to be sold. Peter will check with the Office staff to see if they are prepared to sell them there. It was suggested they also be sold at the Prep orientation.

Coffee Cart

Kate mentioned Coffee Carts (vans) that some school have visiting athletics carnivals and other school functions. The vans donate a percentage of their takings back to the school. Kate will look into this further. As well as School functions they could also be utilised at Admin morning teas.

Meeting closed at 9:20pm

Next Meeting: Tuesday 11 September at 7:30pm in the Staff Room